



**TOWN OF LOS GATOS
TOWN COUNCIL MEETING
FEBRUARY 05, 2019
110 EAST MAIN STREET
LOS GATOS, CA**

*Steve Leonardis, Mayor
Marcia Jensen, Vice Mayor
Rob Rennie, Council Member
Marico Sayoc, Council Member
Barbara Spector, Council Member*

PARTICIPATION IN THE PUBLIC PROCESS

How to participate: The Town of Los Gatos strongly encourages your active participation in the public process, which is the cornerstone of democracy. If you wish to speak to an item on the agenda, please complete a “speaker’s card” located on the back of the chamber benches and return it to the Clerk Administrator. If you wish to speak to an item NOT on the agenda, you may do so during the “Verbal Communications” period. The time allocated to speakers may change to better facilitate the Town Council meeting.

Effective Proceedings: The purpose of the Town Council meeting is to conduct the business of the community in an effective and efficient manner. For the benefit of the community, the Town of Los Gatos asks that you follow the Town’s meeting guidelines while attending Town Council meetings and treat everyone with respect and dignity. This is done by following meeting guidelines set forth in State law and in the Town Code. Disruptive conduct is not tolerated, including but not limited to: addressing the Town Council without first being recognized; interrupting speakers, Town Council or Town staff; continuing to speak after the allotted time has expired; failing to relinquish the podium when directed to do so; and repetitiously addressing the same subject.

Deadlines for Public Comment and Presentations are as follows:

- Persons wishing to make an audio/visual presentation on any agenda item must submit the presentation electronically, either in person or via email, to the Clerk’s Office no later than 3:00 p.m. on the day of the Council meeting.
- Persons wishing to submit written comments to be included in the materials provided to Town Council must provide the comments as follows:
 - For inclusion in the regular packet: by 11:00 a.m. the Thursday before the Council meeting
 - For inclusion in any Addendum: by 11:00 a.m. the Monday before the Council meeting
 - For inclusion in any Desk Item: by 11:00 a.m. on the day of the Council Meeting

Town Council Meetings Broadcast Live on KCAT, Channel 15 (on Comcast) on the 1st and 3rd Tuesdays at 7:00 p.m.

Rebroadcast of Town Council Meetings on the 2nd and 4th Mondays at 7:00 p.m.

Live & Archived Council Meetings can be viewed by going to:

www.losgatosca.gov/Councilvideos

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]

**TOWN OF LOS GATOS
TOWN COUNCIL MEETING
FEBRUARY 05, 2019**

7:00 PM

MEETING CALLED TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

Community Pledge Leader - Yishan Yuan, Daves Avenue Elementary School

CLOSED SESSION REPORT

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION) *(Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Any member of the Council or public may request to have an item removed from the Consent Calendar for comment and action. Unless there are separate discussions and/or actions requested by Council, staff, or a member of the public, it is requested that items under the Consent Calendar be acted on simultaneously.)*

1. Approve Closed Session minutes of January 15, 2019.
[Staff Report](#)
2. Approve Council minutes of January 15, 2019.
[Staff Report](#)
3. Approve Study Session minutes of January 22, 2019.
[Staff Report](#)
[Addendum](#)
4. Annexation Application AN18-002. Project Location: 15760 El Gato Lane. Property Owner/Applicant: Michael and Kathryn Marchak.
Adopt a resolution to set a date for consideration of the reorganization of an uninhabited area designated as El Gato Lane No. 3, approximately 0.19 acres on property pre-zoned R-1:8. APN 532-27-048.
[Staff Report](#)
[Attachment 1 - Resolution](#)
[Attachment 2 - Location Map](#)
5. Authorize the Town Manager to execute a Fourth Amendment to the Contracting Agreement with Trinity Source Group to provide additional compensation for groundwater well abandonment in an amount of \$11,959, for a total agreement amount not to exceed \$124,326.
[Staff Report](#)
[Attachment 1 - Fourth Amendment to Agreement](#)
6. Approve an amendment to the classification plan revising the salary range for the Deputy Clerk

classification and authorize salary and benefits budget adjustments in the amount of \$27,718 from estimates available FY 2018/19 operating revenues.

[Staff Report](#)

[Attachment 1 - Town of Los Gatos Salary Schedule for Confidential Classifications](#)

7. Authorize an increase in an amount not to exceed to \$111,000 for the Agreement for Special Services with Liebert Cassidy Whitmore, to continue to perform labor and employment relations assistance.

[Staff Report](#)

[Attachment 1 - Executed Agreement for Special Services Liebert Cassidy Whitmore](#)

8. PPW JOB NO. 18-813-9921, Annual Curb, Gutter, and Sidewalk Maintenance Project (ramp upgrades)
 - A. Approve the plans and specifications for the Annual Curb, Gutter, and Sidewalk Maintenance Project (ramp upgrades), and authorize the Town Manager to advertise the project for bid; and
 - B. Authorize the Town Manager to award and execute a Construction Agreement in an amount not to exceed \$296,000, including contingencies; and
 - C. Authorize staff to execute future change orders in an amount not to exceed ten percent of the contract award amount.

[Staff Report](#)

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Town Council on any matter that is not listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Mayor, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

9. Review and provide direction regarding the potential annexation of certain urban unincorporated islands within the Town of Los Gatos Urban Service Area.

[Staff Report](#)

[Attachment 1 - Streamlined Island Annexation Process](#)

[Attachment 2 - Maps of Islands proposed for Annexation](#)

PUBLIC HEARINGS *(Applicants/Appellants and their representatives may be allotted up to a total of ten minutes maximum for opening statements. Members of the public may be allotted up to three minutes to comment on any public hearing item. Applicants/Appellants and their representatives may be allotted up to a total of five minutes maximum for closing statements. Items requested/recommended for continuance are subject to Council's consent at the meeting.)*

10. Approve the recommendation of the Council Policy Committee to proceed with the introduction of an ordinance of the Town of Los Gatos adding Article XIV to Chapter 14 of the Town of Los Gatos Town Code related to short-term rental of residential property.

[Staff Report](#)

[Attachment 1 - October 2, 2018 Los Gatos Town Council Report](#)

[Attachment 2 - October 18, 2018 Policy Committee Report](#)

[Attachment 3 - November 15, 2018 Policy Committee Report](#)
[Attachment 4 - December 20, 2018 Policy Committee Report](#)
[Attachment 5 - Draft Ordinance](#)
[Attachment 6 - Public Comment received by 1100 a.m. January 31, 2019](#)
[Addendum](#)
[Attachment 7 - Public Comment received between 1101 a.m., Thursday January 31, 2019 to 1100 a.m., Monday February 4, 2019](#)

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

11. Approve a downtown parklet pilot program as recommended by the Council Policy Committee.
[Staff Report](#)
[Attachment 1 - Draft Parklet Pilot Program Quick Reference](#)
[Desk Item](#)
[Attachment 2 - Public Comment received between 1101 am January 31, 2019 to 1100 am February 5, 2019](#)

PUBLIC HEARING *(Applicants/Appellants and their representatives may be allotted up to a total of ten minutes maximum for opening statements. Members of the public may be allotted up to three minutes to comment on any public hearing item. Applicants/Appellants and their representatives may be allotted up to a total of five minutes maximum for closing statements. Items requested/recommended for continuance are subject to Council's consent at the meeting.)*

12. Open and close a public hearing to consider the Abatement List and order the abatement of hazardous vegetation (weeds).
(Continued from January 15, 2019)

[Staff Report](#)
[Attachment 1 - 2019 Weed Abatement Program Commencement Report](#)
[Attachment 2 - Resolution 2018-053](#)

COUNCIL/TOWN MANAGER REPORTS

ADJOURNMENT *(Council policy is to adjourn no later than midnight unless a majority of Council votes for an extension of time)*

Writings related to an item on the Town Council meeting agenda distributed to members of the Council within 72 hours of the meeting are available for public inspection at the front desk of the Los Gatos Town Library, located at 100 Villa Avenue, and are also available for review on the official Town of Los Gatos website. Copies of desk items distributed to members of the Council at the meeting are available for review in the Town Council Chambers

Note: The Town of Los Gatos has adopted the provisions of Code of Civil Procedure §1094.6; litigation challenging a decision of the Town Council must be brought within 90 days after the decision is announced unless a shorter time is required by State or Federal law.